



NCERC/___07-2019

Dt: - 22 July 2019

OFFICEORDER

Sub: Re-Constitution of Internal Complaints Committee –Reg.

In enforcement of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 read as Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and in partial modification of Office Order NO.449 dated 05.08.2016, Internal Complaints Committee (ICC) is re-constituted as under to deal and solve complaints regarding Sexual harassment/Gender sensitisation at work place.

The committee is established as per Section 4 of All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No.F.AICTE/WH/2016/01 dated 10th June, 2016.

Objectives of ICC

Internal Complaints Committee will look onto all matters related to women in the workplace and make suggestion and propose plants to the Institute administration regarding such matters.

1. To establish and maintain secure, safe, healthy and supportive environment for Women and Female students in the campus.
2. To develop a mechanism for addressing issues faced by Women at work place.
3. Spreading awareness among Women employees/Female students of the institute regarding the functioning of Internal Complaint Committee especially in the following matters:
 - i) Gender equality
 - ii) Discrimination and sexual harassment against women
4. Disciplinary action to be taken against issues related to Internal Complaint Committee
5. Conducting Programs during Orientation of Students (UG & PG) regarding Awareness of Sexual harassment in work place.

(Sponsors : Nehru College of Educational and Charitable Trust)

College Campus : Nila Gardens, Pampady, Near Lakkidi Rly. Station, Thiruvilwamala, Thrissur (Dist), Kerala - 680 588
Tel / Fax : +91 4884* 282070, 284000. E-mail : office@ncerc.ac.in, admissions@ncerc.ac.in, web : www.ncerc.ac.in





Nehru College of Engineering and Research Centre

NAAC ACCREDITED

(AN ISO 9001 : 2015 CERTIFIED INSTITUTION)

Approved by AICTE, New Delhi

& Affiliated to APJ AbdulKalam Technological University (KTU)



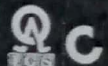
6. The Internal Complaint Committee is bound to follow the Rules and Regulations of Government of India and Orders of the Court as required from time to time.
7. If required to Inquire on any particular case the Internal Complaint Committee shall appoint an Enquiry Committee for detailed investigation in this matter.
8. The Internal Complaint Committee will call upon a meeting to discuss any Complaints related to harassment of Women/Student in the Institute.
9. To provide Counselling and legal aid for Women employees/Female students of the Institute.
10. To Prevent Sexual harassment at workplace in any means or ways.
11. Arrange Programs related to fundamental rights of a person, health, hygiene, personality improvement etc.
12. To spread awareness about Sexual harassment through various programmes thereby promoting a safe and regal workplace for Women in Campus.
13. To make sure that all the complaints of Internal Complaint Committee is resolved in a time bound manner.
14. To inform all the Women employees and Female students of various support services provided by the Internal Complaint Committee.
15. To ensure that Staff and Students are informed about current and comprehensive information related to Sexual harassment and assault.
16. Internal Complaint Committee will deal with Gender based insults or sexist remarks.
17. To prohibit and prevent Eve-teasing, unsavoury remarks, jokes causing embarrassment etc by spreading awareness to all the Students and Staff of the Institute by informing the roles and powers of the Institute's Internal Complaint Committee.

Committee members:

Sl.N o.	Name	Designation	Contact No.	Email
1.	Dr. T.Ambika Devi Amma Principal	Presiding Officer	7510882777	principal@ncerc.ac.in
2.	Dr. Sheela Srivastava	Director MBA	8281024458	directormba@ncerc.ac.in
3.	Mrs. Biji. K.P CSE	Faculty Member (Women) UG-B.Tech	9447972397	bijikp@gmail.com
4.	Mrs. Reshmi. H ECE	Faculty Member (Women) UG-B.Tech	9400736660	reshmi239@gmail.com

(Sponsors: Nehru College of Educational and Charitable Trusts)

College Campus : Nila Gardens, Pampady, Near Lakkidi Rly. Station, Thiruvilwamala, Thrissur (Dist), Kerala - 680 588
Tel / Fax : +91 4884 - 282070, 284000. E-mail : office@ncerc.ac.in, admissions@ncerc.ac.in, web : www.ncerc.ac.in





Nehru College of Engineering and Research Centre

NAAC ACCREDITED

(AN ISO 9001 : 2015 CERTIFIED INSTITUTION)

Approved by AICTE, New Delhi

& Affiliated to APJ AbdulKalam Technological University (KTU)



5.	Mrs.Chandrakala	Faculty Member-MBA	8129190120	chandrakala.nsm@ncerc.ac.in
6.	Ms.Deepa.A	Faculty Member-MCA	9847643316	deepa.nsm@ncerc.ac.in
7.	Mrs.Anitha.M CSE	Non Teaching Member	9495274063	anithaamadhav@gmail.com
8.	Mrs.Shakuntala Devi R.	Non Teaching Member	9495667388	sakunthaladevi23@gmail.com
9.	Adv.Suchitra C	External Member	8606332777	legal@ncerc.ac.in
10.	Dr.Mallika Balakrishnan	External Member	9847130090	mallikabalakrishnan@yahoo.co.in
11.	Ms.Kavya Prasad	Student Member (B.Tech-UG)	9746179446	kavya.thripura@gmail.com
12.	Ms.Manisha .M	Student Member (M.Tech-PG)	9747324910	manishamohan90@gmail.com
13.	Ms.Anjusha C.P	Student Member-MBA	7034526592	anjusha7497@gmail.com
14.	Ms.Saritha V.S	Student Member-MCA	8593925345	vssaritha09@gmail.com
15.	Ms.Lakshmi Santosh	Student Member (First year)	9446017645	lakshmisant123@gmail.com

(Signature)

Signature of Principal
(Dr..Ambika Devi Amma T)

PRINCIPAL

Nehru College of
Engineering and Research Centre
Pampady, Thiruvithamala, Thrissur Dt
Pin - 686 587 Kerala



(Sponsors : Nehru College of Educational and Charitable Trust)

College Campus : Nile Gardens, Pampady, Near Lakkidi Rly. Station, Thiruvithamala, Thrissur (Dist), Kerala - 686 588
Tel / Fax : +91 4884 - 282070, 284000. E-mail : office@ncerc.ac.in, admissions@ncerc.ac.in, web : www.ncerc.ac.in

